

Full Job Description

Job Type: Part-time volunteer internship

INTERNSHIP OVERVIEW

Tim Cox for Virginia is a political committee seeking to flip Virginia's 51st District. Tim's platform is pro-faith, pro-family, and pro-freedom. These bedrocks of society must be protected and conserved. Your participation will make a big impact on this district and beyond. Join us to promote conservative values and win this seat!

This internship will provide opportunities to learn:

- About government, politics, and Virginia politics
- Skills needed to network in politics
- How to network and fundraise
- How to market and promote a political platform

Day-to-day tasks will vary depending on the campaign's needs. Tasks will include but are not limited to:

- Door-knocking
- Performing grassroots advocacy
- Deploying digital strategy
- Networking and fundraising
- Drafting content for external audiences
- Conducting research on related issues
- Planning meetings and special events
- Drafting correspondence (email, talking points, proposals, donor stewardship, etc.)

QUALIFICATIONS

Minimum Requirements

- Fully committed to the Republican Party and to Tim Cox for Virginia
- Organized and attentive to detail
- Collaborative and a team player
- Responsible, driven and able to work independently or under supervision

Preferred Qualifications

- Excellent written and verbal communication skills
- Proficiency in Microsoft Word and Excel and database software experience
- Proficiency in Social Media use (Facebook, Instagram, LinkedIn, MeWe, Twitter, etc.)